



Acting Head Teacher:
Paul Vine

Wednesday 13th September

Dear Parents and Carers,

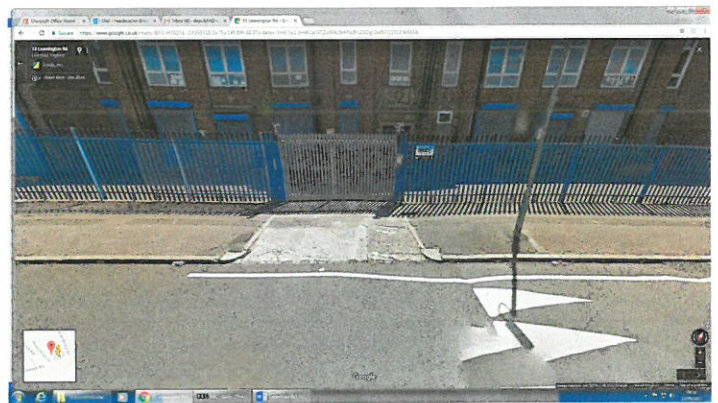
On Friday the 15th and Monday the 18th of September our reception area is going to be closed off whilst we complete the remodelling work.

What does this mean?

This means you will not be able to enter school through our reception for the two days.

How do I enter school?

If you do need to come to school during the day you will be able to access the school through the sliding gate via the front of school. A path will be created and you will enter the school through the doors to junior hall. One of our admin team will be in the hall at all times and nobody will be to access school unless they have signed in.



What if my child is late?

I encourage you to make sure you leave earlier on Friday and Monday and arrive on the yard from 8:45am. If you are running late you must enter school through the gate at the front and come in to the junior hall and sign in.

What do we do for Meet the teacher at 9:30am and 2:30pm?

The single gate on the yard will be open and Mrs Mellor or I will be on duty.

Will we be able to phone school?

Yes, one of the admin team will be based in the reception office answering the phone. Please be aware it might take longer to get through.

If you have any questions or concerns please don't hesitate to contact school. It is unfortunate the works were not completed during the break but our contractor was let down by its supplier.

Kind regards,

Mr. P Vine



INCLUSION
QUALITY MARK



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