

## **Guidance to Children and Parents attending the Keyworkers/Vulnerable provision at Leamington Community Primary School:**

*(Guidance issued May 2020 and to be implemented from June 1<sup>st</sup> 2020)*

- The provision will be open on June 1<sup>st</sup> until school closes on Friday 17<sup>th</sup> July (subject to changes).
- We will be open from 8:45am to 3pm each day. You can drop off at any point and collect at any point during the day. The provision is a last resort if your child cannot be kept at home.
- To enter the provision, you must come through the main office (you will need to ensure you follow social distancing rules). Your child will be expected to use Handsan, step through a disinfectant tray before entering the building and have their temperature taken.
- On entering the building your child will go straight to classroom A or B depending on which year group they are in. Y4-Y6 children will be in classroom A and Rec – Y3 children will be in classroom B (Year 5 classrooms). They will stay in this classroom with the same children whilst in the provision. The two groups will not mix.
- The room will be well ventilated and most of the furniture will be removed. Every child will have a table and a chair - which is their chair and will always be their chair.
- Whilst in the classroom, they will complete a number of tasks and activities. There will be opportunities for outdoor learning and exercise. Your child will be expected to wash their hands on a regular basis and stick to the 2m guidance. They will be given an iPad and other equipment which they are not to share with others.
- The work completed will be educational and cover basic skills and topic work suited for a range of children. Your child will be expected to carry on with their home learning when not at school.
- Your child must not bring anything in to the building. We will provide water, snacks and a hot meal each day.
- Your child does not have to wear uniform and we recommend, once at home, they change their clothes and shower/bath. Please ensure fresh clothes are worn each day.
- We will not be marking any work but will provide verbal feedback.
- We will have limited movement around the building during the week and no visitors are allowed to enter the building. We will have a cleaner on duty each day and a deep clean will be carried out every evening.
- We have set up an emergency room for anyone feeling unwell and full PPE will be used.
- Staff are allowed to wear face masks if they want to and your child can also wear one if they want to. At all times, we must stick to the 2m rule and this will be reinforced with the children regularly.
- We will provide tissues and remind the child of the 'catch it, bin it, kill it'. We have bins with lids which will be emptied and cleaned each evening.
- **If your child shows any symptoms of Covid-19 you must not bring them to school. You must phone school and let us know. You will have to book a test (which is free) and isolate following current guidance. It is vital this is adhered to.**
- **If a child or adult in the bubble falls sick with Covid-19 that bubble (all children and adults) will isolate at home for 14 days you need to be prepared for this.**
- Each week there will be a teacher and LSO in the classroom and this will change each Monday.
- We expect your child to behave as they normally would. The provision will be very different to how school was and this is to protect your child and our staff.
- We will have a trained first aider on site every day.
- Once your child has joined a bubble they cannot leave the bubble or join another bubble unless they have been away from school for 14 days. I.e. Y6 children in this provision cannot change to the Y6 bubbles being set up unless they were kept away from school for two weeks.

- Both Mr. Vine and Mrs. Mellor will be at school each day.

The 2m social distancing rules are paramount at all times and if your child does not stick to this they will be asked to leave the provision on the grounds of health and safety. Any child found to be coughing or spitting on purpose or for fun claiming they have the virus will be removed immediately and the school would look at excluding the child which would go on their record. The school would also consider allowing the Police to deal with the matter.

We have to make it clear this is not school as it was. This is school during a pandemic following strict guidance to ensure everyone is kept safe and well. The health and safety of the children and staff is our first priority.

**By reading this guidance and allowing your child to return to school you agree to share this with your child and discuss the rules and guidance.**